

## Graduate Programs in Alcohol and Other Drug Studies Application for Extension

Requests for an extension is to be no less than 2 weeks prior to assignment due date. Extensions may not automatically be granted. Please refer to policy and procedure 101 Student Assessment available from student administration.

This form must be completed and attached to assignment.

Student Name:			
Student Number:			
Subject:			
Assignment Title:			
Subject Coordinator:			
Original Due Date:		Due Date Requested:	
Comments/Reason For Extension			

### Office Use Only

Date Received:		Extension Granted?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Documented evidence submitted with Application?	Yes <input type="checkbox"/> No <input type="checkbox"/>			
Assignment now due: (Date)				
Subject Coordinator Approval:		Date:		
Comments:				
Head of Education and Training Signature:		Date:		

Our staff are committed to respecting your confidentiality and preserving your privacy. We will keep your personal information secure and protected from unauthorised access or improper use, and we will only disclose information about you if it is authorised by you or mandated by law. All our services comply with the relevant information and privacy legislation.