

Graduate Programs in Alcohol and Other Drug Studies Application for Special Consideration

Please note, as per Turning Point Alcohol and Drug Centre

1. Where a candidate at an examination in a subject is adversely affected in his or her preparation for or performance in the examination, the candidate may apply to the Committee of Examiners through the Course Coordinator for Special Consideration in respect of the examination.
2. Where a student in a subject is adversely affected in his or her preparation for or performance in cumulative assessment, the student may apply to the Committee of Examiners through the Course Coordinator for Special Consideration in respect of the material submitted for cumulative assessment.
3. Proof of the event that caused the adverse effect on performance must be supplied, for example, a medical certificate, funeral notice, etc.
4. This application is to be submitted to the Course Coordinator
5. The details of the reasons for special consideration will not be divulged to anyone outside the examiners committee
- 6.

Refer to the Graduate Programs in Alcohol and Other Drug Studies Policy and Procedures

Name			
Student No:			
Telephone Home:		Business:	
Course:			
Course Code:			
Subject where Special Consideration is Requested:			
Subject Code:			
Subject Title:			
Reasons for claiming Special Consideration (Relevant Documentation must be attached)			
Student Signature:			
Date:			

Office Use Only

Date Received:		Approved:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Comments:				
Head of Education and Training Signature:				

Our staff are committed to respecting your confidentiality and preserving your privacy. We will keep your personal information secure and protected from unauthorised access or improper use, and we will only disclose information about you if it is authorised by you or mandated by law. All our services comply with the relevant information and privacy legislation.